ALLOCATE

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Improve compliance, increase efficiency, reduce case costs.
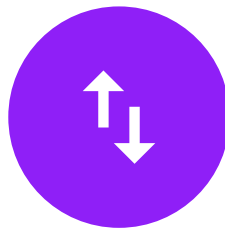
Say goodbye to spreadsheets and paper based case management processes. Allocate ER Tracker turns your case management into manageable, collaborative and visible steps to improve case compliance, visibility of caseloads and dramatically reduce the time taken on each case. With proactive management of cases, Allocate ER Tracker reduces the costs per case and absence rates.
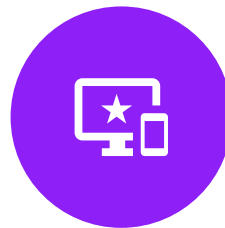
Resolve cases quicker

Keep on track of each stage and step of your case process

Reduce case costs

Drive down spend by keeping cases on track for a quick resolution

Reduce risk

Safeguard against costly employment tribunals

Proactive HR analysis

Intelligent data allows you to identify patterns and trends

Accurate case audit trail

Secure document storage with robust and consistent communications thread

Proactive case management resolves cases quicker whilst reducing case costs and absence rates.
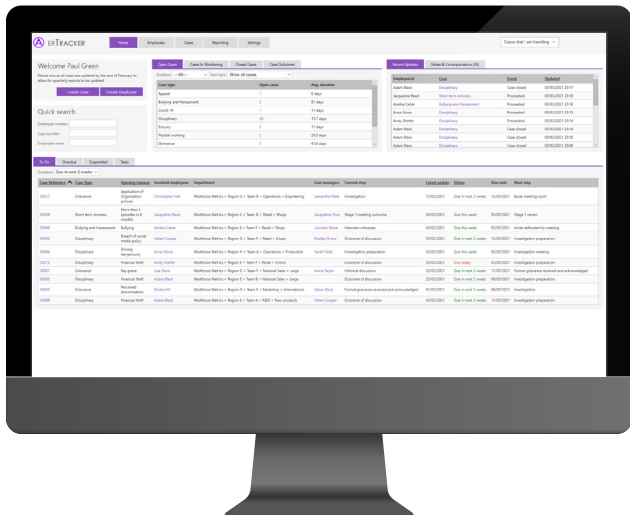
"Long-term sickness cases are now completed within as little as six months instead of twelve – a decrease of 50 percent."

Caroline Lankshear, Acting Deputy Director of HR, West Hertfordshire Hospitals NHS Trust

Efficient HR Case Management.

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Built to meet your policies and procedures: Significantly reduce your cost per case by reducing the time it takes to complete each case. Allocate ER Tracker's intuitive workflows are built in line with your organisations HR policies, ensuring procedures are followed correctly every time, providing compliant and consistent case outcomes.
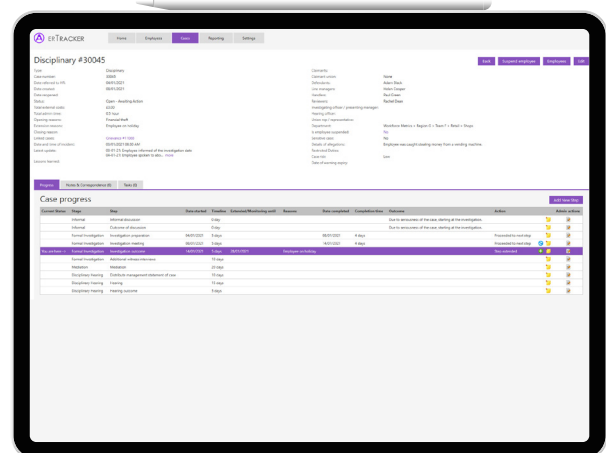

Features

- Document bundling: download all notes and attachments associated with a case in one click.
- Microsoft Outlook Add-in: store correspondence and attachments for a case, straight from your inbox.
- Fast track: shorten the duration of certain case types to complete and resolve them quicker.
- Task management: list tasks of all sizes in a centralised fashion against a case.
- Document capture and central document storage: keep all files associated with the case together.
- Real-time monitoring: dashboards and views provide top line visibility and performance monitoring.
- Auto-populated templates: built in letter templates populate automatically with mail merge.
- Workflow management: configure workflows for each case type; assign stages, steps and timeframes, helping to ensure consistency.
- Alerts and reminders: email alerts inform case handlers when steps require completion or are overdue along with optional overdue reminders and escalation email reminders.
- Flexible user permissions: user defined access roles allow you to control access to each HR case and what users can undertake.

- Reporting suite: powerful custom reporting provides you with the tools to analyse information within Allocate ER Tracker.
- User-defined fields: create fields that are specific to your requirements.
- API: interfaces with HR systems allowing information to be shared across existing systems.
- Employee import: import and update employee and user information
- Single Sign-on: stores and automatically uses credentials when signing on through a specified location.
- Case and employee retention schedule: automatically delete cases or employees after a predefined time period after their closing or leaving date.

Benefits

- Maximise case compliance.
- Reduce HR case costs.
- Increase HR team efficiency.
- Efficient workflows.
- Proactive HR analysis.
- Resolve cases quicker.
- Full visibility of HR case load.

Significantly reduce your case costs by reducing case length.